

How to submit a claim on SkillsFuture

<https://www.myskillsfuture.gov.sg/content/portal/en/index.html>



All Singaporeans aged 25 years and above

- S\$500 opening credit
- Claimable for a wide range of SkillsFuture Credit-eligible courses
- Does not expire

Courses

SkillsFuture Credit **Click**

SGUS and SGUP-CT Training Allowance

Settings

Account Details

Initial Available Credits	\$500.00
▼	
Open Claims	\$0.00

Proceed to Submit a Claim **Click**

Claim Submission

BEFORE YOU BEGIN

Guide and tips ▼



Select a course

Search by Course Name **Click**

Fill in **KNOWLEDGETREE**

Refer to the Course confirmation PDF letter that was sent to you via WhatsApp or email.

Example:

Dear LU

Thank you for registering for the course Provide Guard and Patrol Services (PGPS). We are pleased to inform you that your place has been confirmed.

Kindly see below for the course details:

Course: Provide Guard and Patrol Services (PGPS)
Date(s): 5 Dec 2022 - 7 Dec 2022
5/12/2022 8:30 AM - 12:30 PM
5/12/2022 1:30 PM - 5:30 PM
6/12/2022 8:30 AM - 12:30 PM
Time: 6/12/2022 1:30 PM - 5:30 PM
7/12/2022 8:30 AM - 12:00 PM
7/12/2022 1:00 PM - 5:30 PM
Test Dates: 7 Dec 2022
Venue: KnowledgeTree Training Centre, Bukit Timah Road, #03-01 Rex House, Singapore 229832

Kindly make a payment of **\$151.67** at least 3 working days before the start of the class. Payment may be made via one of the following methods:

Selected Course

Guard and Patrol (Provide Guard and Patrol Services)

Course code: CRS-Q-0037649-SEC

Training Provider: KNOWLEDGETREE TRAINING CENTRE PTE. LTD.

Click on the course you have registered for

Enter course start date *

Course Run **Course Start Date**

Click on 'Course Start Date'

05/10/2020

Enter course start date

When entering course start date for Massive Open Online Courses (MOOC) offered by:

- Overseas training providers, indicate course start date as the purchase date of the course
- Local training providers, indicate course start date as provided by the training provider

Provide Course Payment Details and Supporting Documents

Payment Details *

Fee Payable By You (Including GST)

Amount Of Credit To Claim

S\$ 45.24

S\$ 45.24

Enter the Net Fee Payable

Upload Supporting Documents *

Please submit official invoices/ receipts as supporting documents.

Where payment details are available only in a foreign currency in the invoices/ receipts, please also provide your credit card or bank statement showing the Singapore Dollar equivalent paid

Tap to upload documents

Upload the Course Confirmation PDF Letter

460.53 KB/5MB



Review & Submit

Course Details

Course Title	Course Code	Training Provider
Guard and Patrol (Provide Guard and Patrol Services)	CRS-Q-0037649-SEC	KNOWLEDGETREE TRAINING CENTRE PTE. LTD.

Payment Details

Course Fee Payable by You	Amount of credit to claim
S\$45.24	S\$45.24

I have read and agreed to the [Skillsfuture Credit Terms & Conditions](#) *

Tick

Submit **Click**

Before Proceeding to Submit

Notice to all applicants:

It is your responsibility to ensure that all information submitted is true, complete, accurate and not misleading. SSG takes a serious view of any abuse of the SkillsFuture funding schemes and will not hesitate to act against anyone who contravenes our funding rules or terms of use. Your attention is drawn to section 58 of the SkillsFuture Singapore Agency Act 2016(No. 24 of 2016)(False or misleading information, statement or document, etc). A person who contravenes section 58(1) shall wbe liable upon conviction to a maximum penalty of a fine not exceeding \$10,000 or to imprisonment for a term not exceeding 12 months or to both.

Declaration:

1. I understand that SkillsFuture Credit can only be used for education and training purpose, and I declare that all information submitted in my claim application is true, complete, accurate and not misleading.
2. I confirm that I did not receive any cash, voucher(s) or similar incentive(s), or participate in any lucky draw in connection with the course for which I am applying to use SkillsFuture Credit for.

Click



Agree and Submit

Disagree


Guard and Patrol (Provide Guard and Patrol Services) Pending

Claim ID: 2001700825	Claim Amount: \$45.24	Pay To: Pay to TP
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Course Start Date:
05/10/2020

Training Provider:
KNOWLEDGETREE TRAINING CENTRE PTE. LTD.

Supporting Documents

 1005 PGPS TAY.pdf
460.53 KB

[Cancel Claim](#)

[View Less ^](#)

Screenshot the Claim Application Detail page and send it via WhatsApp to 98675187 or email to registration@ktree.com.sg

-END-